

F. No. 18015/15/2004-IDSP
National Centre for Disease Control
Integrated Disease Surveillance Programme

22, Shamnath Marg,
Delhi-110054
Dated: 2nd December 2015

To,
All Training Institutes under IDSP.

Sub: Revised budget for Induction training for Microbiologists under IDSP.

Sir,

I am directed to inform that IFD, MHFW vide CD No. C-1805 dated 02-12-2015 have concurred the proposal for revision of budget for the Induction training for Microbiologists under IDSP from Rs. 4,60,460/- to Rs. 7,56,437/- for a batch of 15 participants as detailed below:-

S. No.	Budget Head	Approved Norms	Amount (Rs.)
1	Travel Cost of Participants	As per the entitlements, subject to government norms)	1,50,000/-*
2	Honorarium (DA) to Trainee	Rs 700/- per participant per day	63,000/- (700 x 15 x 6)
3	Honorarium to guest faculty.	Rs. 1500/- per person per day	9,000/-# (1500 x 1 x 6)
4	Honorarium to In-house faculty	Rs 1000/- per participant per day	18,000/- (1000 x 3 x 6)
5	Accommodation for participants	Rs. 2000/participant/day. [This is the max. limit & subject to production of receipt(s)]	1,80,000/-** (2000 x 15 x 6, subject to actual)
6	Charges for media kits, reagent, disposables	The budget has been raised by 10 % to meet cost of Culture Media, ELISA kits, Stains including other consumables, subject to keeping it to barest minimum.	1,77,870/- (11858x15)
7	Refreshment	Rs. 400/- per day for 15 participants and 7 faculty/assistants)	52,800/- (400x22x6)
8	Institutional Overhead & for use of Institutional facilities	@ 10% of total training expenses	68,767/-
9	Incidental expenditure, photocopying, job aids, flip charts, LCD etc.	Rs. 300 per day per participants for 13 days, subject to actual.	27,000/- (300x15x6)
10	Venue Hiring	10,000/-	10,000/-
Total Cost			7,56,437/-

Contd.....

Note:

*Travel as per the entitlement and subject to Government norms, however, travel cost has been taken tentatively as Rs. 1,50,000/- for 15 participants. TA will be paid to trainees on actual basis as per their entitlement. If the participants are provided with free boarding & lodging, DA for outstation participants will be @ one-fourth of full DA.

** This is the maximum limit, subject to actual.

#Subject to two lecturers/Guest faculty/day

- In-house Faculty: Faculty members of training institutions and attached clinical training site/District hospitals will be considered as In-house faculty.
- Guest Faculty: All other trainers/resource persons not falling under the above mentioned criteria will be considered as Guest Faculty.

As per the directions of IFD, Institute may explore the possibilities to increase the number of eligible participants to 20 as per the availability of funds/resources.

Yours faithfully,



(Prakash Doval)

Administrative Officer
for Director

To,

1. BJMC Medical College, Pune
2. Christian Medical College (CMC), Vellore - 632002 (Tamil Nadu)
3. Post Graduate of Medical Education & Research (PGI), Chandigarh.
4. National Centre for Disease Control, 22 Sham Nath Marg, Delhi – 110054
5. Additional Director & HOD (Microbiology), NCDC, Delhi